



Procedure when a child is collected from the preschool by divorced, separated or single parents.

1. The teacher shall deliver the child to each parent if he/she has retained parental rights.
2. If a court order is delivered to the preschool regarding the parents' custody of the child, the teacher shall act in accordance with the order.
3. The teacher shall notify the Preschool Director and the parent with legal custody of the child of any attempt by an unauthorised parent to collect the child.
4. In a situation when both parents exercise parental authority and yet there are disputes between them on the preschool premises about collecting a child, e.g. parents quarreling, tearing the child away from each other, etc., the teacher or Director shall notify the police.
5. Following the incident, the Director of the Preschool shall interview the parents in order to explain the situation and oblige them to observe the rules of collecting the child from the Preschool.
6. The teacher will make a note of the situation, which will be included in the Preschool's documentation.